



ДНІПРОВСЬКИЙ ІНСТИТУТ МЕДИЦИНИ ТА ГРОМАДСЬКОГО ЗДОРОВ'Я
DNIPRO INSTITUTE OF MEDICINE AND PUBLIC HEALTH

Freshman's Guidebook



Congratulations, you're a freshman now!

This guidebook will be your guide in the first months of training. Here you can find basic information about everything that every student of DIMH needs to know. We wish you excellent learning and a fun student life!



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ABOUT INSTITUTE



Private Establishment of Higher Education «Dnipro Institute of Medicine and Public Health» is a modern higher educational institution created in 2018. This is an institution that offers not only the highest standards of education, but also unique opportunities for the development of the personality of each student.

The founders of Private Establishment of Higher Education «Dnipro Institute of Medicine and Public Health» are considered to be the leading private establishments of higher education. Private establishment of higher education «Dnipro Institute of Medicine and Public Health» is established on the best traditions of higher medical education provided by PHEE “Kyiv Medical University” and the best modern innovative management implemented at Alfred Nobel University.



КИЇВСЬКИЙ МЕДИЧНИЙ УНІВЕРСИТЕТ
KYIV MEDICAL UNIVERSITY



УНІВЕРСИТЕТ імені АЛЬФРЕДА НОБЕЛЯ
ALFRED NOBEL UNIVERSITY

MISSION

The goal of Dnipro Institute of Medicine and Public Health is to create scientific environment and promote public health system which are based on the principles of evidence-based medicine with taking into consideration world experience in healthcare area.



The institute has a license to conduct Educational activities in the field of higher education such as training specialists at the second level of higher education (Master's Degree) with the possibility foreigners and stateless persons. Ministry of Education of Ukraine license dated 21.11.2018.

INSTITUTE EDUCATIONAL MANAGEMENT STRUCTURE



The rector is the head of the institute, the guarantor of educational activities and the diploma of a graduate of a higher education institution.

Vice-rector - deputy rector of a higher education institution, responsible for a certain segment of the educational activity of the institute.

Dean - heads the faculty and manages academic, educational and scientific work.

The head of the department is the guarantor of the educational program for the training of masters in the professional field, and also implements the operational management of educational, scientific and educational work at the department.

Lecturer - teacher, scientific and pedagogical worker of the institute, which provides teaching, methodological and scientific support of discipline/disciplines.

The **Head Student** is an elected representative of the student team of the academic group, representing his interests before the administration of the faculty/institute.

A student is a customer of educational services.

Student Council structure

- Student Council President
- Student Council Institute
- Student Council Dormitories

The Student Council of DIMH is an independent full-fledged elected body of student self-government, the purpose of which is to create a comfortable environment for the comprehensive development of the student's personality, the formation of leadership qualities, teamwork skills and responsibility.

ACADEMIC PLAN

The curriculum is a normative document of a higher education institution, on the basis of which the organization of the educational process is carried out. It includes the distribution of credits between disciplines, the schedule of the educational process, as well as the plan of the educational process by semesters, which determines the list and volume of study of academic disciplines, the form of conducting training sessions and their volume, forms of conducting current and final control, state certification.

MEDICAL FACULTY
 Specialization - 222 "Medicine"
 Educational program - Medicine
 Educational level - Master
 Professional qualification - Doctor of Medicine
 Number of academic semesters - 12
 Language of instruction - English
 Training period - 6 year
 Form of training - Fulltime enrollment

No:		Educational Components		Number for academic year		1st Year of study																				
						Semester I							Semester II													
						contact hours		contact hours		Form of control		contact hours		Form of control												
Code	Name	ECTS Credits	Total hours	ECTS Credits	Total hours	TOTAL	lectures	seminars	practical	self-directed learning	exam	differential	credit	ECTS Credits	Total hours	TOTAL	lectures	seminars	practical	self-directed learning	exam	differential	credit			
COMPULSORY EDUCATIONAL COMPONENTS (OK)																										
I. Basic Biomedical Sciences Training																										
1,	OK1	Medical Biology	5,5	165	5,5	165	90	20		70	75	+														
2,	OK2	Medical and Biological Physics	4	120	4	120	80	20		60	40	+														
3,	OK3	Medical Chemistry	4	120	4	120	70	20		50	50	+														
4,	OK4	Bioorganic Chemistry	3	90	3	90	40	10		30	50		+													
5,	OK6	Human Anatomy	11,5	345	5,5	165	82	10		72	83		+	6	180	118	10			108	62					+
6,	OK7	Histology, Cytology and Embryology	7	210										7	210	80	20			60	130					+
II. Social and Behavioural Sciences Training																										
7,	OK5.1	Ukrainian Language (professionally)	5	150	5	150	40			40	110		+													
	OK5.2	Foreign Language*	5	150										5	150	60				60	90					+
	OK5.3	Ukrainian as a Foreign Language**	10	300	5	150	40			40	110		+	5	150	60				60	90					+
8,	OK8	Safety of Life Activity	1,5	45	1,5	45	20	10	10		25		+													
9,	OK9	Physical Training		160		80	16			16	64		+		80	14				14	66					+
Total for Compulsory Components			46,5	1555	28,5	935	438	90	10	338	497			18	620	272	30			242	348					
OPTIONAL EDUCATIONAL COMPONENTS (BK)																										
II. Social and Behavioural Sciences Training																										
10,	BK 1.1	History of Ukraine and Ukrainian	3	90										3	90	30	20	10		60						+
	BK 1.2	Culturology	3	90										3	90	30	20	10		60						+
11,	BK 2.1	Latin Language	3	90										3	90	70				70	20					+
	BK 2.2	Medical Terminology	3	90										3	90	70				70	20					+
12,	BK 3.1	Philosophy of Pedagogics and	3	90										3	90	40	20	20		50						+
	BK 3.2	Philosophy of Communication	3	90										3	90	40	20	20		50						+
13,	BK 4.1	History of Medicine	3	90										3	90	20	10	10		70						+
	BK 4.2	Religions and the Medical Science	3	90										3	90	20	10	10		70						+
14,	BK 5.1	Basics of Bioethics and Biosafety	1,5	45										1,5	45	20	10	10		25						+
	BK 5.2	Medical Deontology	1,5	45										1,5	45	20	10	10		25						+
Total for Optional Components			13,5	405										13,5	405	180	60	50	70	225						
TOTAL:			60	1960	28,5	935	438	90	10	338	497			31,5	1025	452	90	50	312	573						

What types / forms of classes do teachers use?

● **Lecture** - introduces students to the basic scientific and theoretical principles and methodology of science, shows its relationship with other branches of knowledge. The lecture defines the content of other types of training sessions and therefore occupies a leading position in relation to them.

● At the **seminar**, students expand, deepen and consolidate the foundations of theoretical knowledge obtained at the lecture. At seminars, they learn to freely express scientific and theoretical principles, to uphold their opinions, and develop independent thinking.

● **Practical exercises** consolidate and deepen the knowledge gained at lectures and during independent work. They form the ability to apply them to solve practical problems, develop students' skills and qualities that are necessary for professional activities

● **Laboratory classes** provide a deep assimilation of knowledge, activate cognitive activity, give the skills of a scientific and technical experiment, teach the ability to evaluate the results of an experiment.

● **An individual lesson** is used to increase the level of preparation and disclosure of individual creative abilities of students and is conducted with individual students. Individual tasks are performed by the student independently under the guidance of a teacher.

● **Independent work** is the study of teaching materials, literature in preparation for seminars, laboratory studies of students, you may need to consult with a teacher, clarify obscure educational issues, and receive recommendations.

● This can be done at a **discipline consultation**. Schedules of consultations are held at the department and are published on the bulletin board near the office of the department.

A master is an educational degree obtained at the second level of higher education and is awarded by a higher educational institution as a result of the successful completion by the applicant of higher education of the corresponding educational program. A prerequisite is writing the final qualifying scientific work. A person has the right to obtain a master's degree, provided that he has a bachelor's or specialist degree.

STUDENT MAIN DOCUMENTS



PASS

A document inside institution identifying the student and his affiliation with the institute. At the institute, the pass is a universal means of identification in the electronic access system, reading room, media folder, electronic reading room.



RECORD BOOK

Student's study document, which records the implementation of the curriculum and student's academic achievements. It contains educational identifying information about the student such as a photo, surname and name, faculty, specialty and group.



STUDENT CARD

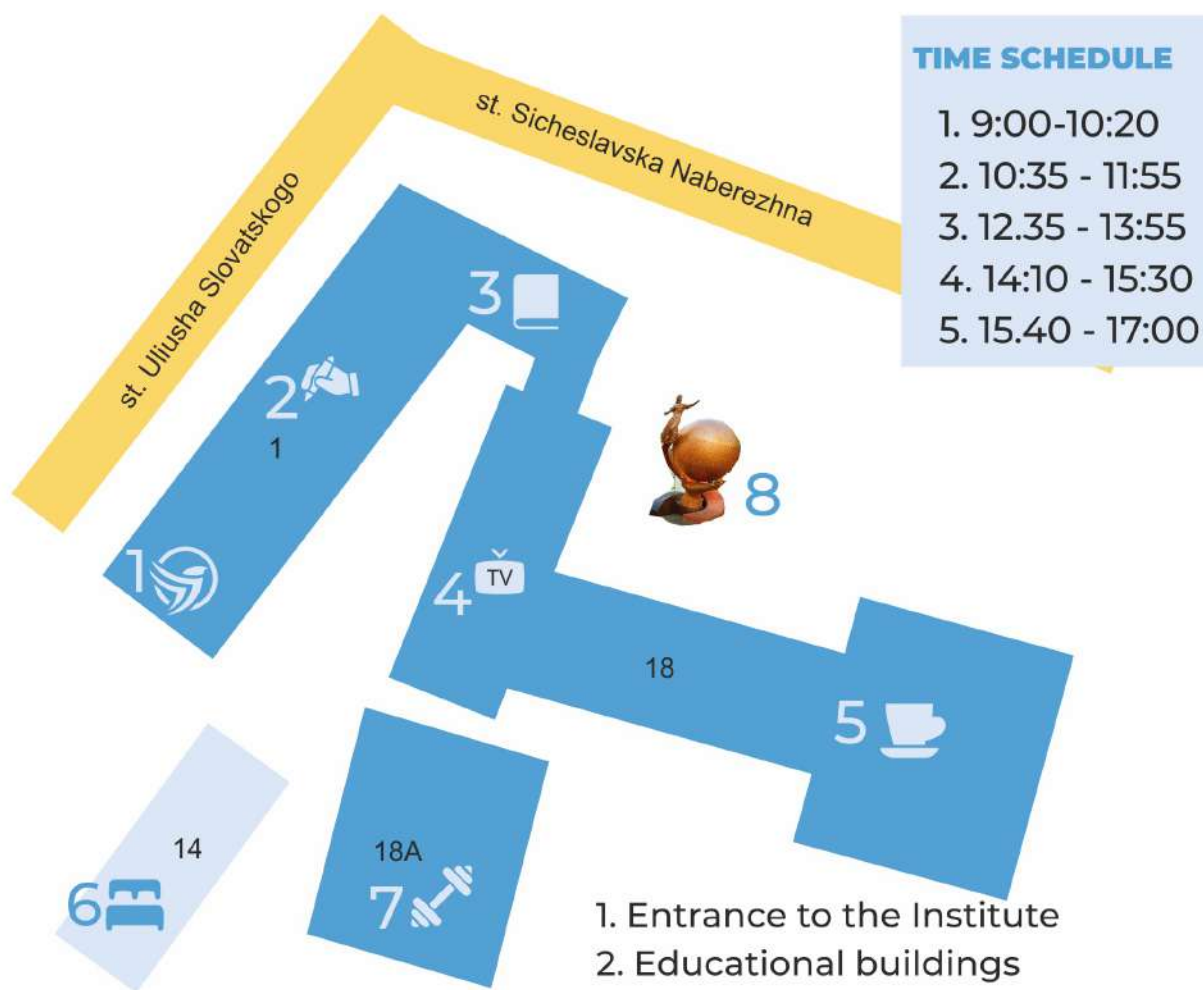
This is a personal document containing the student's personal data and determines his affiliation with the institution. It is presented by a higher education institution at the beginning of the school year and is valid throughout the entire period of study.



SCHEDULE OF THE EDUCATIONAL PROCESS

	1 semester	2 semester
Duration of the academic semester	01.09.2021 - 14.01.2022	31.01.2022 - 10.06.2022
Exam session		13.06.2022- 17.06.2022
Retake of exam session	14.01.2022 - 16.01.2022	20.06.2022 - 30.06.2022
Holidays	17.01.2022- 28.01.2022	01.07.2022 - 31.08.2022

INSTITUTE SCHEME



TIME SCHEDULE	
1.	9:00-10:20
2.	10:35 - 11:55
3.	12.35 - 13:55
4.	14:10 - 15:30
5.	15.40 - 17:00

- 1. Entrance to the Institute
- 2. Educational buildings
- 3. Library
- 4. Nobel TV
- 5. Dining
- 6. Hostel
- 7. Palace of students
(Sports and assembly halls)

 dimh@kmu.edu.ua
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 @dimph.ua
 @dimph_ua

ADMINISTRATION



Rector prof. d.m.s.
Leshcheva Tetiana



Vice-rector
Ditsman Kseniya



Head of HR
Shkurat Iryna

LIST OF GROUNDS FOR EXPULSION

- The request of student
- The transferring to another educational establishment
- The failure of individual curriculum
- The breach of contract (between higher educational establishment and person who studies or an individual (legal entity) who pays for education)
- The health reason
- The academic failure
- The violation of the discipline and internal rules
- The curriculum failure
- The curriculum failure and violation of the schedule of educational process (did not start classes for 10 days after admission)
- The curriculum failure and violation of the schedule of educational process (did not return from the academic leave)
- The graduation of the theoretical courses without state attestation
- The entry into force a court decision
- The violation of visa regime
- The death



ШКАЛА ОЦІНЮВАННЯ

Scoring	National Grade	ECTS grade	
		Grade	Explanation
180-200	Excellent	A	Excellent (excellent execution with only few mistakes)
170-179	Good	B	Very Good (above average with few mistakes)
160-169		C	Good (generally correct execution with a certain number of significant mistakes)
141-159	Satisfactory	D	Satisfactory (not bad, but with a significant amount of mistakes)
120-140		E	Sufficient (execution meets the minimum criteria)
100-119	Fail	F	Fail (with the possibility of re-passing)
1-99		FX	Fail (with a mandatory repeated course)

STAGES AND COMPONENTS OF THE EXAM

KROK examination – is standardized means of diagnosing the level of professional competence of a specialist, which establishes the conformity of the quality of training specialists to higher education standards.

I stage (after the 6th semester for Medicine)

- Krok-1
- English language in the specialty
- IFOM Basic Science exam

II stage (after the 12th semester for Medicine students)

- Krok-2
- IFOM Clinical Sciences exam



International Foundations of Medicine (IFOM) – is international standard exam on fundamental and clinical sciences, which is developed and created by the National Board of Medical Examiners, determined by the state institution “Testing center of professional competence of specialists with higher education in training direction “Medicine” and “Pharmacy” at the Ministry of Healthcare of Ukraine.

LIBRARY



Work Schedule

Daily: 8.30 - 17.00

Saturday: 8.00 - 16.00

Sunday is a day off

The last Thursday of the month is a sanitary day.



LIBRARY RULES

At the end of the semester, the textbooks must be returned.

In the reading rooms (room 3210; room 31103), users are served on an electronic library card, and literature is issued for a period of 1-5 days.

If the deadline for returning literature is violated, the user pays a penalty.

Encyclopedic, reference, and periodicals (newspapers and magazines) are not issued home, but can be taken out for photocopying by agreement with the librarian.

In case of damage to the literature or if you have lost it, the reader must return to the library a similar one or buy a new one on the same topic or pay a fine.



library@duan.edu.ua



+38056-312-473

ABOUT STUDY

The attendance of all classes are obligatory.

If a student comes 15 or more minutes late to the class, it considers as skipping a class and the student is not allowed to attend the class.

If a student has some health issue and can't attend classes, he should inform his monitor, teachers or the dean's office; he should go and see a doctor and ask for a medical report.

In a case when a student was absent in a class and doesn't have a medical certificate, he should pay for his absent. One hour of a class for foreign English speaking students costs 100 hryvnias.

The duration of classes. One academic hour is 45 minutes. A class lasts for 2 or 3 hours. There is a 5-minute break between the hours. Between the classes students have a 15-minute break. A lecture lasts for 2 academic hours.

At the class the students must have lab coats on.

Requirements to complete the program for the semester

A student is granted permission to take the final exam only if all absences have been cleared/reworked and the total sum of grades received in the program of the semester is above the minimum required grade.

Missed classes and reworks

Any missed class must be cleared/reworked.

A missed class may be considered excusable and its rework may be free of charge if a student has any of the following reasons:

A medical report of illness approved by the University doctor.

A medical report of illness of family members, tickets there and back attached to a letter of request to travel to visit the family member

A marriage ceremony (marriage certificate must be provided)

Late enrollment (only one month is provided free of charge). Only for first year students.

A letter from the dean's office granting permission for absence due to participation in Institute activities

Any missed class not supported with a document is considered inexcusable and will be charged with a nominal fee (100hrn per hour of the class).

A student should provide a document confirming an excusable reason or a bank receipt confirming the missed hours of class have been paid for, in order to request a rework slip from the dean's office.

Any missed class may be cleared/reworked, only if a rework slip is provided!

All the missed classes (for excusable or inexcusable reasons) should be reworked with in one month!

Information on clearing the academic failures:

All the missed classes (on valid or invalid reasons) should be reworked within one month!

Having paid for the missed class doesn't mean you have reworked it!

Valid reasons for free reworks slips are:

Sickness of a student (with the medical certificate signed by the University doctor)!

Trip of a student to the native country because of the sickness of family members (mother, father, child). Confirming document is required!

Marriage of a student;

The activities held by the University (such as the sport competition, conference, concert, etc.)

The classes you missed before the date of your enrollment, should be reworked within a month free of charge.

All the other reasons are invalid and should be paid for!



HEALTHCARE

Remember! You are all covered by insurance. If you have any medical situation or emergency, please call the insurance company.

Personal security notice. Please note that late night movements should be avoided, unless very necessary.

If you have reasons to travel home during the academic semester, make sure you inform the dean office of your faculty.

The personal hygiene for medical students

Personal hygiene is a necessity of life. Staying clean helps us to build relationships, stay healthy and raise our self-esteem. Practicing a hygienic lifestyle means washing and maintaining all parts of the body that affect appearance and smell by regular bathing, brushing teeth, and washing hair. For medical students it is especially important to stay clean and take care of your personal hygiene.



Here are 5 tips for your personal upkeep as a healthcare professional:

1. Bathe every day before classes

Bathing before classes should be part of your basic, personal, hygienic routine. Bathing helps prepare you for a busy day at work, where you need to be clean for the sake of your patients' health. Any lingering scent or perfume could trigger an allergic reaction in patients. Bathing and washing your hair will help prevent the spread of germs and diseases in everyday interactions with your patients.

2. Wash your hands

Make sure to thoroughly wash your hands throughout the work day. Many infections, like the common cold, are caught, when unwashed hands that contain germs and bacteria touch items shared with others.

3. Clean your outfit

When you get home from your classes, wash your clothes to kill germs and get rid of stains. Washing your clothes right away will help keep your home germ free, limit the spread of germs to your patients and keep your appearance tidy.

4. Brush your teeth

Brushing teeth twice a day will benefit your personal appearance and health. Remember to brush teeth before classes to maintain clean teeth and good breath.

5. Trim your Nails

Long nails can get in the way of working and they can quickly become unsanitary. Make sure your nails are trimmed and presentable. Short, well-kept nails will also help your hands fit into gloves!

You represent your healthcare facility so it's necessary to look your best. If you feel good about yourself, you may also feel more confident at your studying!

PAYMENT

Bank details for the payment of educational services:
Recipient: PEHE "Dnipro Institute of Medicine and Public Health"
EDRPOU 42416331
st. Uliusha Slovatskogo, 14 Dnipro, 49000
Ua433052990000026008050314707 in JSC CB Privatbank
MFI 305299

PURPOSE OF PAYMENT

In the purpose of payment, you must specify the full name student, faculty name, course and group number, contract number and date.

Payment by:

- Study
- Dormitory accommodation
- Help
- Updates
- Practicing classes
- Retaking exams
- Other



ABOUT RECOGNITION OF FOREIGN QUALIFICATIONS

In order for a foreign educational document to be valid in Ukraine, whether for employment or for the purpose of continuing education, it must be duly recognized by the proper procedure.

The Ukrainian procedure for recognizing educational documents issued by educational institutions in other countries consists of the following steps:

1. Authenticity verification of any foreign educational documents submitted for recognition, specifically verifying the fact of completed education and the issuance of the educational document.

If your documents bear Apostille stamps or proof of their consular legalization, this is considered sufficient for confirming their authenticity. In this case your documents do not require the verification of the fact of their issuance, which makes the recognition procedure significantly faster. However, you have a choice of either certifying your documents in accordance with international law, or of entrusting their verification to the staff of our Center.

2. Verification of the official recognition by the educational institution that issued the education-confirming document, specifically checking for the certificate of state accreditation issued to this educational institution and its license, effective as of the moment of issue of this educational document to you.

3. Establishment of the equivalency of the qualifications indicated in the foreign educational document in accordance with the requirements for educational and qualification levels in the education system of Ukraine, which requirements are carried out with the involvement of appropriate expert commissions for respective qualifications.

The expert examination entails collating the curricula in terms of content and scope. This work is performed by a Ukrainian educational institution accredited for the same qualification as that indicated in the applicant's diploma. If there is no such qualification in Ukraine, the one that is most similar is selected in this case.

The recognition procedure provides a certificate of recognition of issued foreign educational documents.

If any additional conditions are determined, order for the qualification of the applicant's educational documents to be recognized, such as additional study, competency testing or other actions, the non-completion of which would prevent further education or employment in the specialization area in Ukraine, the applicant is sent a corresponding explanation.

In the event of provisional recognition the holder of the submitted educational documents is required to pass examinations in the subjects specified by the experts. He or she is free to choose an institution of higher learning for the tests. Once this has been done, the University will assist in arranging for the examination at the chosen educational institution. The time of the document recognition procedure in this case is prolonged accordingly, pending the University's receipt of positive test results.

If recognition of the qualification level indicated in the document is refused, a qualification level possible for recognition may be specified.